INSTRUCTIONS FOR “DEGREE ONLY” REGISTRATION

REQUIREMENTS:

You are eligible for “Degree Only” registration for the current semester if:

- All course work, non-thesis comprehensive exam, thesis/dissertation defense, and departmental requirements have been completed in a previous semester.

- Your thesis or dissertation is submitted to and approved by the Graduate School, and Registration is completed, by the “Degree Only” deadline in the semester in which you plan to graduate. (See the current Graduate School Calendar).

PROCEDURE:

Before you can meet the deadline to register “Degree Only”, you must:

- Submit the Application for Degree, to be placed on the graduation list and tracked as a Degree Only candidate. On the application, check “Yes” for Degree Only Registration. (Please note: as a Degree Only candidate, your Application for Degree should be submitted prior to the beginning of the semester in which you plan to graduate.)

- If you are a non-thesis master’s candidate, your final exam results form must have been submitted by your department for approval by the Graduate School.

- If you are writing a thesis or dissertation, it must be submitted to the LSU Digital Commons repository and subsequently approved by the Graduate School. The final exam results form and Approval Sheets must also be received and approved. The Graduate School editor will review your document and notify you about any required corrections that must be completed before the document can be approved. Please refer to the current Graduate School Calendar for all applicable deadlines.

- Once the above steps have been completed, a final degree audit is conducted by the Graduate School, in order to ensure that all of your degree requirements have been completed and that you are approved for Degree Only registration.

- If you are approved for Degree Only, the Graduate School will change your semester code to Degree Only and will contact you by email, prompting you to complete registration and pay fees through MyLSU. You will not be able to complete Degree Only registration until you receive this email.

- You will not be registered “Degree Only” until you pay your graduation fees.

- If you have entered a schedule or have completed registration for thesis/dissertation hours or a course, you must drop your schedule, before the Graduate School can enter your degree only semester code. Hence, you will not be considered an enrolled student once your Degree Only registration is completed.